

**SAMPLE JOB OFFER FOR A CHILDCARE EDUCATOR, QUALIFIED OR NON-QUALIFIED**

**Publication date:** *To be completed by the childcare facility*

**Contact person for the facility:** *To be completed by the childcare facility*

**Description of childcare services:**

To get back to normal life, the reopening of educational childcare services in Québec is something Québec is relying on. Reopening is necessary so that childcare services can fulfill their important mission, which is to look after the health, safety, development, educational success and well-being of children and provide equal opportunities. However, this will require dealing with a completely new reality in which no compromises can be made when it comes to the health and safety of both workers and young children at childcare establishments. That is why childcare services need people like you! You are therefore invited to submit an application so that you can take part in this important mission.

**Job title: Childcare Educator, Qualified or Non-Qualified**

**Job description:**

Under the responsibility of a member of the facility's management staff, the educator looks after the health, safety and well-being of children. He or she applies an educational program aimed at the overall development and, ultimately, the educational success of the children he or she is responsible for. He or she carries out various other tasks related to these duties.

**DUTIES:**

**1. Look after the children's health, safety and well-being:**

- Give hygiene care or accompany children for personal hygiene.
- Promote the acquisition of healthy lifestyle habits.
- Supervise the children.
- Prevent situations likely to be detrimental to the children's health and safety.
- Identify unusual signs and symptoms (e.g., allergies) or illness and intervene appropriately.
- Detect and report risk situations.
- Look after his or her own health and safety.

**2. Apply, as far as possible, an educational program with educational activities aimed at the overall development and, ultimately, the educational success, of the children he or she is responsible for:**

- Observe the children in different situations, analyze and interpret data regarding their development.
- Plan and organize educational activities based on various educational goals, taking the child's needs into consideration, in order to promote harmonious overall development.
- Provide the children with emotional support.
- Support the children in their learning and in daily life activities, particularly food and hygiene, getting dressed and personal care, by helping them become independent.
- Interact with children, parents, colleagues and specialized resources.
- Manage a group of children by helping them adjust to community life and be a part of it.
- Create an inclusive environment by reducing, in particular, obstacles related to integrating children with special needs.

**Minimum conditions for eligibility**

Non-qualified educator: No specific minimum condition required.

Qualified educator: Meet the requirements of the *Directive concernant l'évaluation de la qualification du personnel de garde* (French only).

**Place where assigned:** *To be completed by the childcare facility*

**Documents to be provided by the applicant:** *To be completed by the childcare facility*

**How to submit an application:** *To be completed by the childcare facility*

*After hiring, the person will be subject to a check to confirm the absence of impediments. This is a check to determine if the person has a criminal record and if there are any current charges against him or her, as well as any possible misconduct. The purpose of the check is to guarantee the children's safety. For more information, go to <https://www.mfa.gouv.qc.ca/fr/services-de-garde/cpe-garderies/sante-securite/verification-absence-empechement/Pages/index.aspx> (French only).*